



FORTE INTERNATIONAL EXCHANGE ASSOCIATION (FIEA)

7115 Leesburg Pike, Suite 217, Falls Church, VA 22043
Phone: 888.866.6869 Fax: 703.237.0889
Email: Forte@ForteExchange.org Website: www.ForteExchange.org

STUDENT ID (FOR OFFICE USE) _____

HOME COUNTRY AGENCY _____

** This page contains private information. It is not for public distribution.*

PERSONAL INFORMATION

Name _____
Family Given Middle
 English Name _____ Gender Male Female
 Country of Citizenship _____ Place of Residence _____
City Country
 Date of Birth _____ Place of Birth _____
(MM/DD/YYYY) City Country
 Home Address _____
 City _____ State/Province _____ Zip Code _____
 Telephone _____ Email _____

PARENT/GUARDIAN 1

Name _____
Family Given Middle
 Relation _____ Age _____
 Address (if different from student's) _____
 Occupation _____ Employer _____
 City _____ State/Province _____ Zip Code _____ Country _____
 Home Phone _____ Work Phone _____
 Cell Phone _____ Email _____

PARENT/GUARDIAN 2

Name _____
Family Given Middle
 Relation _____ Age _____
 Address (if different from student's) _____
 Occupation _____ Employer _____
 City _____ State/Province _____ Zip Code _____ Country _____
 Home Phone _____ Work Phone _____
 Cell Phone _____ Email _____

Applicant lives with _____

If parents are divorced, name and relation of person with legal custody _____

SCHOOL INFORMATION

School Name _____ Contact Person _____ Telephone _____
 Address _____
 City _____ State/Province _____ Zip Code _____

If we have to place you in a private school, what is the maximum tuition you can pay (In US dollars)?

\$4,000 \$6,500 \$9,000 \$15,000 Over \$20,000 Do not accept



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STUDENT APPLICATION FORM

PERSONAL INFORMATION

First Name _____ Age _____
 Last Name _____ Current Grade Level _____
 Middle Name _____ ELTIS _____
 English Name _____ GPA _____
 Gender Male Female Applying for Annual Semester
 Country of Citizenship _____ Starting Date _____
(MM/YYYY)



FAMILY INFORMATION

Mother Name _____
First Middle Last
 Age _____ Occupation _____
Father Name _____
First Middle Last
 Age _____ Occupation _____
 Do you live with Mother Father Grandparents Other _____

If you have siblings, please list below:

NAME	GENDER	AGE	NAME	GENDER	AGE
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

QUALIFICATIONS

Have you ever lived in a foreign country? If yes, when and where? _____
 Have you ever resided in the United States with a J1 or F1 visa? _____
 Give at least two reasons why you would like to take this exchange program OTHER THAN the benefit of improving your English:

 How would you describe yourself (such as "Honest", "Intelligent", etc)? _____
 How many years of school have you attended, excluding kindergarten? _____ How many years of English have you studied? _____
 How would you rate your English level? Fair Good Advanced
 List other languages you have studied by year and rate them
 1. _____ Fair Good Advanced
 2. _____ Fair Good Advanced
 3. _____ Fair Good Advanced
 4. _____ Fair Good Advanced
 Has a grade ever been skipped or repeated? Yes No
 Have you ever been subject to disciplinary action, suspension or dismissal from school? Yes No
 If yes to EITHER of the above two questions, please explain below or on a separate sheet _____

 List any honors or awards you have received _____
 List your favorite classes in school _____

RELIGION

Do you practice any religion? Yes No If yes, please specify _____

How often do you attend religious services? Once a week Twice a month Once a month Other _____

Are you comfortable accepting a host family of a different religion? Yes No

If asked to attend religious activities with your host family, how often would you be willing to participate? 1x week 2x week 3x week
 Occasionally Other _____

INTERESTS AND HOBBIES

List any sports in which you have regularly participated, in order of preference: _____

List the sports you might like to participate in during your exchange year: _____

List extracurricular activities other than sports in which you participate _____

Do you sing or play musical instruments? Yes No If yes, list your favorite ones _____

Please list, in order of preference, the sports and activities in which you would like to participate, if they are offered while you are on the program: _____

HOST FAMILY PREFERENCES

How do you feel about living with children under six? Dislike 1 2 3 4 Love

Would you like to live in a family with pets or animals? Yes No

Many Americans have pets, which animals are you not willing to live with? _____

Are you a vegetarian or vegan? Yes No If yes, can you live in a non-vegetarian/vegan home? Yes No

Would you accept a host family in which someone smokes? Yes No

Would you be willing to do some minor household chores, such as washing dish, cleaning your bedroom, etc? Yes No

What are your household responsibilities currently? _____


Can you prepare your own meals if your host family is away from home? Yes No


Are you willing to live in a single parent family with no kids? Yes No Are you willing to live with same-sex host parents? Yes No


Any further information or request that you would like us to know (Please understand that we will try to accommodate your needs but we cannot guarantee):

Disclaimer

I declare that the information reported on the application is true and complete. I understand that admission and placement of the applicant will be contingent upon the completeness and accuracy of the information provided on this application.

 _____
Signature of Applicant _____ Date _____

 _____
Signature of Parent/Guardian 1 _____ Date _____

 _____
Signature of Parent/Guardian 2 _____ Date _____



TEACHER RECOMMENDATION (MATHEMATICS)

Student's Full Name _____ Grade Level of Student _____

Teacher's Full Name _____ Teacher's Phone Number _____

School Name _____

School Address _____

Please fill out the following items to the best of your knowledge.

Table with 5 columns: BELOW AVERAGE, AVERAGE, GOOD, SUPER. Rows include MATHEMATICAL SKILLS (a-d) and BEHAVIOR AND INTERPERSONAL SKILLS (a-n).

This applicant is

- Highly Recommended (Top 5%) Strongly Recommended Recommended Recommended with Reservation Not Recommended

Your general comments on the student _____

SIGN HERE Signature _____

Date (month / day / year) _____



TEACHER RECOMMENDATION (ENGLISH)

Student's Full Name _____ Grade Level of Above Student _____

Teacher's Full Name _____ Teacher's Phone Number _____

School Name _____

School Address _____

Please fill out the following items to the best of your knowledge.

Table with 5 columns: ENGLISH SKILLS, BEHAVIOR AND INTERPERSONAL SKILLS, BELOW AVERAGE, AVERAGE, GOOD, SUPER. Rows include Listening comprehension, Speaking skills, Reading comprehension, Writing skills, and various behavioral traits like 'Follows teacher's directions'.

This applicant is

- Highly Recommended (Top 5%) Strongly Recommended Recommended Recommended with Reservation Not Recommended

Your general comments on the student _____

SIGN HERE Signature _____

Date (month / day / year) _____

Personal Essay

This essay will be presented to your potential host family and school in America. Therefore, you are expected to demonstrate such traits of your character, patterns of behaviors and past achievements as would make you a positive addition to the family and school. The following are suggested ideas that you could use, but they are NOT required. Please feel free to write about any other aspects of yourself. **Please do not include your last name in the essay

1. Your family, school, country (please do not list your specific home city).
2. What do know about this program?
3. What responsibilities do you take at home and at school?
4. What difficulties do you think you would face when you reside with the host family and study in an American school? How would you meet the challenges?
5. What do you expect to achieve during your stay in America?
6. Describe a past experience where you successfully solved a problem or challenge in your life.

The minimal length of the essay is 650 words.

Personal Essay (continued)

FIEA Student Family Album (Page 1)

Name _____

FIEA Number _____

Please attach 4 recent photographs, including yourself; your family members and friends; where you live and where you often are. If there is more than one young person in the photo, please indicate which one is you. On the lines next to the picture, please describe who, where and what is in the picture. Pictures will help the host family learn more about you. It helps if you show your favorite sports, hobbies, pets etc.

Please be careful to avoid the possibility of offensive poses or dress. Do NOT pose with guns, alcoholic beverages, or cigarettes in hand.

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Please be careful to avoid the possibility of offensive poses or dress. Do NOT pose with guns, alcoholic beverages, or cigarettes in hand.



Forte International Exchange Association

APPLICANT MEDICAL RECORD

(Please have your physician fill out this form)

Student Name _____ Date of Birth _____ Nationality _____
Height (ft/in) _____ Weight _____ Blood Pressure _____
Pulse _____ Temperature _____ Respiration _____

Please answer all questions below. Any item with an answer of "Yes" requires explanation in detail.

Table with 6 columns: HAVE YOU HAD, YES, NO, HAVE YOU HAD, YES, NO. Rows include various medical conditions like Scarlet Fever, Measles, Mumps, etc.

If the student is allergic to any food, animals, plants, medicine, or any other substance, please list them below:

Table with 4 columns: SOURCE OF ALLERGY, REACTIONS, SEVERITY, MEDICATION. Includes checkboxes for Mild, Strong, Severe.

Is the student HIV positive? [] Yes [] No

Does the student have any eating disorders? [] Yes [] No If yes, please specify _____

Has the student ever been hospitalized? [] Yes [] No

If yes, please describe why _____

Is the student currently under medical treatment or on medication? If yes, please specify _____

Does the student have any physical condition(s) that would restrict his/her participation in sports or physical activities (i.e., asthma, heart disease, injuries)?

[] Yes [] No If yes, please specify: _____

ABNORMALITIES Please check each of the following as appropriate

ABNORMALITIES	YES	NO	ABNORMALITIES	YES	NO
Skin	<input type="checkbox"/>	<input type="checkbox"/>	Gastrointestinal	<input type="checkbox"/>	<input type="checkbox"/>
Head, ears, nose, throat	<input type="checkbox"/>	<input type="checkbox"/>	Genito-Urinary	<input type="checkbox"/>	<input type="checkbox"/>
Eyes	<input type="checkbox"/>	<input type="checkbox"/>	Hernia	<input type="checkbox"/>	<input type="checkbox"/>
Teeth, Gums	<input type="checkbox"/>	<input type="checkbox"/>	Musculoskeletal	<input type="checkbox"/>	<input type="checkbox"/>
Respiratory	<input type="checkbox"/>	<input type="checkbox"/>	Metabolic/endocrine	<input type="checkbox"/>	<input type="checkbox"/>
Cardiovascular	<input type="checkbox"/>	<input type="checkbox"/>	Neurological	<input type="checkbox"/>	<input type="checkbox"/>
Breasts	<input type="checkbox"/>	<input type="checkbox"/>	Pelvic (Optional)	<input type="checkbox"/>	<input type="checkbox"/>

If Yes is checked for any of the above, please specify: _____

Urinalysis Sugar _____ Albumin _____ WBCS _____ SPGR _____

Is Hemoglobin Normal? Yes No GMS % _____

RECORD OF IMMUNIZATION All shots should be updated and some vaccination may need booster shot(s)

VACCINATION	DATE OF DISEASE IF APPLICABLE	1ST DOSE (MM/DD/YYYY)	2ND DOSE (MM/DD/YYYY)	3RD DOSE (MM/DD/YYYY)	4TH DOSE (MM/DD/YYYY)	5TH DOSE (MM/DD/YYYY)
Polio						
DPT or TD (Diphtheria, pertussis, tetanus)						
Hepatitis B						
Hepatitis A						
Measles						
Chicken Pox (Varicella)						
Rubella						
Mumps						
Meningococcal						
Tdap						

TB(TUBERCULOSIS)TEST The test should be within 12 months prior to arrival in the U.S.

Date of TB Test _____ Result: Negative Positive

If the test result is positive, a chest X-ray is required prior to Student's arrival.

Date of chest X-ray _____

Result _____

PHYSICIAN'S INFORMATION AND SIGNATURE

Name _____

Phone # _____

Address 1 _____

Address 2 _____

Signature/Seal _____

Date _____

IMPORTANT: Parents/Guardians must complete, sign and date the following part. Many doctors require the permission before providing any service.

PARENT PERMISSION FOR MEDICAL TREATMENT

I/We, parent(s)/guardian(s) of the above named applicant, authorize the staff of Forte International Exchange Association, American host parents, and the local representative, for the duration of said student's exchange program in the USA, as agents of the undersigned to consent to any medical or surgical diagnosis of treatment or hospital care which is deemed advisable by, and is rendered under the general supervision of, any licensed physician or surgeon, whether such treatment of diagnosis is tendered at the office of said physician or surgeon or at hospital. In addition, we give permission to the United States immunization for TD or DPT, hepatitis A or B, polio, measles, rubella, or mumps, if such immunization is required by the U.S. high school for enrollment. We also agree that we will cover the costs of these immunizations.

Parent 1 Name _____ Parent 1 Signature _____ Date _____

Parent 2 Name _____ Parent 2 Signature _____ Date _____

Photo copy of Passport AND Birth Certificate

A copy of a valid passport and birth certificate is required. Please note that if you are accepted into this program, you must obtain a U.S. visa before departure. To apply for a visa, you must first have a valid passport and then schedule a visa interview. Therefore, you must allow yourself sufficient time. It is strongly suggested that you start early.

All the names that appear in this application, birth certificate, or other documents must agree with the name on your passport. In addition, all such documents must be accompanied by an English translation if they are in a different language.



Forte International Exchange Association (FIEA) Program Agreement

Forte International Exchange Association, its agents, principals, sponsors, affiliates, directors, officers, employees and attorneys (collectively "FIEA") and the undersigned parent(s) or legal guardian(s) ("Guardian") and student ("Student") understand and agree to the terms and conditions stated in this agreement relating to the Student's participation in FIEA's student exchange program ("Program"). Guardian(s) and the student are referred to collectively as the Participants ("Participants"). Adults and their resident children who volunteer to host a Student for the Program term are referred to as the Host Family ("Host Family").

1. Program Description and FIEA Eligibility

Secondary (High) School Student Exchange Program is part of the Exchange Visitor Program which aims to promote mutual understanding between the people of the United States and the people of other countries by educational and cultural exchanges, under the provisions of U.S. law and regulations of the United States Department of State (DOS). High school exchange program participants are afforded the opportunity to study in the United States at accredited public or private secondary schools for an academic semester or an academic year, while living with American host families or residing at accredited U.S. boarding schools.

The Secondary School Student Exchange Program is administered by DOS designated sponsors. Only such designated sponsoring organizations can facilitate the entry of foreign nationals into the U.S. as exchange visitors.

FIEA is a non-profit organization with 501(c)(3) status based in Virginia and has been designated as a sponsoring organization since 2000. FIEA is a fully listed member of the Council on Standards for International Educational Travel (CSIET). FIEA promises to administer its program based on DOS rules and regulations.

2. Admission

FIEA considers such criteria as Student application packet materials, academic background, high school transcripts, age, educational level, physical/mental health, references, essays, personal interviews and references in determining whether Student is qualified for and admitted into Program and such determination is final.

To qualify for the program, Student must meet the following requirements, at minimum:

- 1) Student must be bona fide students who:
 - Are not younger than fifteen (15) years of age and not older than eighteen (18) years and six (6) months of age at the time of initial school enrollment;
 - Are secondary school students in their home country and not have completed more than eleven (11) years of primary and secondary school combined.
- 2) Student must be compatible to age or above, demonstrate good moral character as established through an interview conducted by a member of the Home Country Representative's staff or a psychological profile interview.
- 3) Student must at least have an average compatible to that of U.S. high schools C average or above, and demonstrate good scholastic aptitude.
- 4) Student must receive a minimum score of two hundred twenty-two (222) on the ELTiS and have reasonable communication ability of speaking English. Copy of answer sheet must be forwarded to FIEA with the Student Application package.

3. Host Family

1) *Host Family Placement:*

As defined by the U.S. DOS rules and regulations, a Host Family may consist of a couple or single parent with or without children. Host families must be able to provide the Student with three meals, a bedroom (possibly shared by a host sibling or another exchange student of the same sex), transportation and the opportunity to engage in extracurricular activities. A Host Family might be of any age, race, religion, and social-economic status and located in any region --- urban, suburban or rural.

FIEA promises to place Student in a host family strictly screened and selected based on the United States Department of State rules and regulations. FIEA also makes the best efforts to take into consideration preferences and characteristics of the Student when making host family placements. However, all preferences and characteristics of the Student may not be accommodated in the placement process. Further, FIEA relies solely on volunteer Host Families to select a student. Once the student is selected, a Host Family devotes considerable time, effort and resources to hosting the student. FIEA cannot control or guarantee student selection of Host Family in terms of family composition, region or socio-economic status, nor the timing of selection and placement. Student may be placed with a Host Family and /or enrolled in school after the beginning of the school term.

FIEA guarantees that all potential host families undergo, at minimum, the following procedures before any Student is allowed to live in the Host Family:

- 1) submission of a DOS mandated Host Family application;
- 2) criminal background check on all adult host family members and any individual who MAY reside in the family home during the Student's stay;
- 3) two personal references attesting to the characters of the host family;
- 4) an in-person inspection by a FIEA representative; and
- 5) Host Family orientation by a FIEA representative.

Should the Student be placed in a non-traditional Host Family, or with another exchange student of a different culture in one Host family (dual placement), FIEA is obligated to obtain the approval of the Host Family and the Student before the placement is finalized.

- 2) *Roles in Host Family:* Host families open their door to exchange students solely out of good will and do not receive compensation. As such, the Student is a full member of the Host Family and should not expect to be treated as a guest. The student must communicate with other family members on a regular basis, engage in all family activities and shoulder necessary obligations as appropriate.
- 3) *Host Family Activities:* As mandated by the DOS rules and regulations, Student is obligated to participate in the Host Family's activities, such as family entertainments, sports, outdoor activities, travel, family gatherings, etc.

Many Host Families attend religious services on a regular basis. FIEA does not allow Host Family to convert any student; however, Student should attend such services with the Host Family as part of the Host Family activities as well as cultural experience.

- 4) *Host Family Rules:* The vast majority of Host Families spell out detailed rules for their Student concerning curfews, homework, home chores, social activities, etc. The purposes of such rules are to entail a smooth transition, enforce good parenting practice, ensure the growth and safety of Student, and/or avoid negative influence on their own child(ren). Student must abide by the rules without reservation. Should the Student have difficulty understanding the rationale of the rules, she/he should discuss with the Host Family in a friendly manner.
- 5) *Use of computer and other electronic devices:* Access to a computer or the use of internet is a privilege, not a right; therefore, it is not guaranteed. Computer and other electronic device usage is at the discretion of the host family and FIEA. FIEA recommends that exchange students should use the computer/internet or other electronic devices for a maximum of one hour on a school day or two hours on the weekend or during holidays and for the sole purpose of school assignments. In the event of excessive online usage, which impacts the student's program negatively, FIEA allows Host Family to take away the computer or device.
Visit of pornographic websites or other illegal sites, or engagement in illegal online activities may lead to the termination of Student's program or even incur legal consequences.
- 6) *Use of phone or other voice devices:* Most host families set restrictions on their students' use of phones, Skype, Instant Messenger, etc and Student must abide by such rules. It is strongly recommended that conversations with parents, relatives, or friends at home does not hinder your program and does not become excessive. Excessive phone conversations, especially at the beginning of the program, cause emotional upheaval, homesickness and hinder the adjustment to the new environment.

Student must NOT use the Host Family's data/data plan excessively unless it is explicitly approved by the host parents AND Student agrees to pay the cost.

4. School Participation and Academic Standards

The FIEA secondary school student exchange program is an educational program and all its participants must guarantee full participation in all class activities, maintain academic standards and abide by the school policies. In addition, FIEA requires that all Exchange Students must maintain an average of C or above in all subjects.

School sponsored extracurricular activities, including athletics, are made available to exchange students only if such participation is authorized by the local school district or by the state authority responsible for determination of athletic eligibility.

Exchange students are not eligible for high school graduation or diploma.

Affidavit for Exchange Program Participants (FIEA)

I, the undersigned exchange student, understand and accept that:

1. I will not be able to graduate or receive a diploma from my assigned school.
2. I am not guaranteed participation in and membership on high school team sports.



Student Signature

Guardian Signature

Guardian Signature

5. Financial Responsibilities and General Liability

Host Family agrees to provide the Student free housing and board. However, the student's personal property is neither the responsibility of FIEA nor the Host Family. Participants and their natural parents must reimburse the Host Family for all extraordinary expenses incurred on Student's behalf such as personal telephone calls, non-essential school expenses, household damages, lunch money for school, etc. Exchange Students and natural parents are also responsible for any damage, destruction of property, or injury to person(s) inflicted or caused by the student while participating in the program.

6. Dissimilarities or Differences Abroad

In addition to learning the host country's language, the Student is expected to adapt to the culture and lifestyle of the Host Family and host country. There may be significant culture, economic, and lifestyle differences between the Student's home country and host country. The host country may have different health care services, living conditions, road and transportation systems, educational approaches and systems, criminal justices systems, civil liberty laws, customs and values. Some host country services, living conditions or systems may be relatively inadequate, unsafe, or unreliable in comparison to the Student's home country. Other host country services, conditions, or systems may be superior to the standards in the Student's home country. Living conditions vary from one Host Family to another even in the same community. The Program offers numerous opportunities for the Student; however, Participants must be aware and accept these differences and risks associated with traveling and living in another country. The Student's level of maturity must be adequate to recognize and cope with these differences and risks. Guardians must take responsibility to educate and prepare Student for the risks associated with foreign travel and living abroad. Program Representatives are available by telephone to provide assistance on an ongoing basis during the Student's participation in the Program. However, the Program cannot and does not provide constant direct supervision of the Student. As a condition of acceptance into the Program, the Participants agree to hold FIEA harmless for all injuries and /or damages incurred during the Student's participation in the Program resulting from any risks associated with international travel and

living abroad, and any negligence and /or intentional acts caused by any third party, including but not limited to any member, employee or agent of the Host Family or other persons in the host country.



Student Signature

Guardian 1 Signature

Guardian 2 signature

7. Health Treatment

The Guardian(s) and/or Student consent and authorize FIEA, or any adult Host Family member to obtain any medical, dental, surgical, or hospital care, deemed necessary by any health care provider, for the health, treatment and care of Student during Student's participation in the Program. Any problems arising from inadequate or improper care shall be the responsibility of the health care provider. FIEA shall not be liable for any failure to secure adequate medical attention. The Guardian(s) and/ or Student authorize the health care provider to release the Student to FIEA, or any adult Host Family member. Further, the Guardian(s) and/ or Student authorize the health care provider to release all health care records relating to the Student to FIEA.

8. Insurance

FIEA will provide medical insurance for all students for the duration of the FIEA exchange program unless otherwise agreed on by both parties. The FIEA medical insurance does not cover any pre-existing medical condition (a condition prior to the commencement of the insurance) or any psychiatric care. Any medical expenses not covered by FIEA insurance are the sole responsibility of the parents. Student/Parents shall also pay a co-pay required by the insurance.

FIEA insurance does not cover injuries, losses, or medical expenses caused by participation in the following activities: motorcycle driving, scuba diving, professional or amateur racing, sky diving, mountain climbing, and piloting any aircraft.


Parents/Guardians:

Please complete and sign the following:

➤ Do you permit your child to participate in high school sports activities? Yes No

➤ Do you permit your child to participate in high-risk activities? Yes No

If you checked 'yes', please list below which activities you permit your son/daughter to participate in (for example riding as a passenger in a small private airplane, whitewater rafting, hunting, dirt biking, ATVs, driving a snow mobile, or other high-risk activities). If the student would like to participate in these activities a waiver will need to be signed by the student's parents, the student, and the host family.



Guardian 1 Signature

Guardian 2 signature

9. Legal Proceedings

The Guardian(s) and/or Student consent and authorize FIEA or any adult Host Family member to pursue or defend any legal action or proceedings regarding the Student during Student's participation in the program, cost to be reimbursed by Guardian(s). Neither FIEA nor any Host Family member shall be obligated to pursue or defend any such legal action or proceedings. The Guardian(s)and /or Student authorize any court, law enforcement agency, or any other government agency to release the Student to FIEA, or any adult Host Family member in the event that the Student is detained or held by any such entity or government agency.

10. Rules and Regulations for Student

The Rules and Regulations for FIEA Students ("Rules") have been established by FIEA as minimum standards of participant conduct, and any infraction may result in immediate repatriation (return) of the Student to his/her home country. Each Student and his or her Guardian(s) must acknowledge that they understand and have agreed to adhere to the Rules prior to the Student's final program acceptance.

- 1) Purchase, possession, or use of any illicit drugs or association with anyone involved with drugs in any way, shall be cause for Student to be returned to his/ her country. If drugs are suspected, student must undergo a professional drug test, at his/her own expense. FIEA has ZERO tolerance policy on the use or possession of drugs, which could lead to the student's dismissal from the program. The fate of the student's program will be at the discretion of FIEA.
- 2) The United States federal and state laws stipulate that it is illegal for any person under twenty-one years old to purchase, possess or consume alcoholic beverages. The Student shall not drink any alcoholic beverages including beer and wine while in the United States. Violation of this law will result in the possible dismissal of the student from the program. The fate of the student's program will be at the discretion of FIEA.
- 3) US Laws also stipulate that it is illegal for any person under the age of eighteen years old to purchase, possess, or smoke cigarettes, or electronic cigarette devices. The student is also prohibited from vaping or sniffing any type of product with the goal to get high. For this matter, students, even if eighteen years old, are prohibited from any activity involving the possession, purchase, or the act of smoking. Violation of this law can result in the possible dismissal of the Student from the program. The fate of the student's program will be at the discretion of FIEA.
- 4) Student must leave his/her host family within 7 days following school completion. If the student wishes to stay with the host family and has host family consent, they must sign the program release form to be released from the program within 7 days of their school completion date. The student, natural parents, and possibly the host family must sign the Post Program Arrangement Form. The student must return to his / her home country within 30 days after the completion of the exchange program. Remaining in the country after the program is a violation of the United States immigration law and will be reported to the U.S Immigration and Naturalization Services. The Student and his/her natural parents are responsible for any costs incurred by investigations into the matter and FIEA will take legal action if necessary.

- 5) Any immediate family or relative travel must be pre-approved and is at the discretion of FIEA. Such visits are to take place at the end of the exchange, as to not disrupt the bonding experience of the Student and host family during the student's program. **Approval for visits at the end of exchange must be obtained from FIEA, host family, and the Local Representative.**
- 6) For minors to possess, carry or store a weapon is a serious violation of the United States federal and state laws. Any exchange student who is found to possess, carry or conceal a weapon in the school, with a host family or any other place shall be dismissed from the exchange program automatically.
- 7) Student is not allowed to be employed on either a full or part-time basis.
- 8) Student is not allowed to view any type of pornographic images or websites. Doing so will result in the dismissal of the student from the exchange program.
- 9) Tattoos and body piercings are generally considered an inappropriate form of expression or presentation of oneself. Therefore, FIEA does not allow Students to acquire any tattoo or piercing during the program.
- 10) At any time, Student must keep Host Family informed of his/her whereabouts. This is the single important means to ensure Student's safety. FIEA prohibits Student to participate in any activity other than organized by the school, without prior approval.
- 11) FIEA prohibits Student from hitchhiking. Hitchhiking is generally considered a dangerous practice and in many states, it is **illegal**.
- 12) FIEA does not allow unsupervised travel or travel with peers. Any unaccompanied solo travel, not on a FIEA sponsored trip, needs to be pre-approved before a flight is booked and is at the discretion of FIEA. The student must be accompanied during all travel by an adult at least 25 years or older, and with whom the host family trusts with supervision. All travel must be approved by FIEA with a written permission from natural parents, the Host Parents and a letter of invitation from the family the student wishes to visit, if applicable. A background check should be conducted on the family to be visited if applicable.
- 13) Student is not permitted to visit their home country during his/her stay in the United States, with the exception of a personal medical emergency or family emergency.
- 14) Student must understand that all host families expect their exchange student to spend the holidays, especially Thanksgiving and Christmas, with their family, because these holidays are a very important aspect of their culture. Therefore, FIEA does not allow Participants to travel without the host family.
- 15) The Exchange Student is not allowed to drive any automobile vehicles while on program and will be dismissed if the student drives a vehicle.
- 16) Being dismissed or expelled from the attending high school will result in the automatic dismissal of the exchange student from the exchange program.



Student Signature

Guardian Signature

Guardian Signature

11. Use of Student's name and likeness

The Guardian(s) and/or Student consent to the use of Student's name, photograph, film or video likeness of Student and any comments or statements of Student in materials, media, or publications utilized to promote the Program. Student or Guardian(s) will not be paid for the use of such materials.

12. Problem Notification and Resolution, and Repatriation

As the Student is living as a member of a Host Family and not under continual supervision or control of FIEA staff, it is the responsibility of the Student to advise FIEA of any significant problems, including but not limited to the health, safety, or welfare of the Student, adjustment to school, culture, language, etc. In addition, the Student must notify FIEA of any misunderstandings or problems with the Host Family. FIEA will intervene and attempt to resolve the problem. If necessary, FIEA may, in its sole discretion, seek a replacement Host Family, if possible within the same community.

If Student commits a violation of the U.S. federal or state law, or any terms including but not limited to §10 of this Agreement, FIEA may, in its sole and absolute discretion, terminate the Student's participation in the Program and immediately repatriate the Student to his/her home country.

In the event of a lesser violation of the program rules, lack of participation in Host Family or school activities, or in anticipation of failure to meet academic goals, FIEA issues a behavioral and/or academic probation to the Student and meanwhile notify the sending agency and natural parents. The Student shall be given a limited time to make good faith and substantial efforts to resolve the problem. If the Student fails to resolve the problem within the set time, FIEA may return the Student to his/her home country.



Student Signature

Guardian Signature

Guardian Signature

13. Agreement between Participants and Originating Exchange Organization

Participants understand that FIEA is not party to any agreement between Participants and the originating student exchange organization through which the Participants enrolled in the Participants home country ("Originating Exchange Organization"). Participants acknowledge and agree that the laws of their home country shall exclusively govern any dispute or claim arising out of any agreement with the Originating Exchange Organization. Participants acknowledge and agree that the Originating Exchange Organization is solely responsible for injury or damage from a violation of any such agreement. FIEA assumes no duties or responsibilities for any acts or omissions of the Originating Exchange Organization

14. General Release, Indemnification and Hold Harmless Provisions

As a condition of Student's participation in the Program, Participants agree to release and hold harmless FIEA for injury, loss, delay, or any other damage and expense incurred by Participants due to (i) any incident beyond FIEA reasonable control, including, without limitation, acts of God, acts of war, or government action and restrictions, (ii) any events directly caused by intentional or negligent act or omissions by any third party, including but not limited to any member, guest,

employee or agent of the Host Family or other persons in the host country, (iii) risks associated with foreign travel and living abroad, including but not limited to risks associated with health care services, living conditions, sanitation conditions, road and transportation systems, criminal justice systems, civil liberty laws customs, and values, (iv) any differences in the living conditions and standards between the Participant's home/home country and host family home/host country, and (v) any act or omission of the Originating Exchange Organization. As a further condition of Student's participation in the Program, Participants agree to indemnify and hold harmless FIEA from any liability or expense, including court costs and attorney fees, resulting from any injury, loss or any other damage or expense caused by the Student during his/her participation in the Program.

15. Arbitration and Venue

This Agreement shall be deemed to have been made in Washington, DC, USA and its validity, construction, breach, performance and interpretation shall be governed by the laws of Washington, D.C., USA. The parties to the Agreement acknowledge and agree that any dispute or claim arising out of this Agreement, any resulting or related transaction, or the relationship of the parties, shall be decided by neutral, exclusive and binding arbitration in Washington, D.C., USA. Either party may appear telephonically at the arbitration hearing. The award of the arbitration may be enforced in any court of party competent jurisdiction located in the United States. In the event that the arbitration clause is deemed void or inapplicable, each party expressly consents to and submits to the personal jurisdiction of the federal or state court(s) of Washington, D.C., USA. In any action, including arbitration, brought for breach of this Agreement, the prevailing party shall be entitled to recover reasonable attorney's fees and cost, including but not limited to the costs of arbitration.



Student Signature

Guardian Signature

Guardian Signature

16. Authority of Parent/Guardian

Each parent / guardian who signs this Agreement represents and warrants that he or she , together with the other parent/ guardian who signs this Agreement, if any, is the custodial parent / guardian of the Student and has full authority to sign this Agreement on behalf of the Student as his/her legal guardian without the consent or approval of any other person, and agrees to indemnify and hold FIEA harmless for any liability or expense, including court costs and attorney's fees resulting from any breach of claim of this representation.

17. Ratification of Agreement

In the event that the Student is under the age of 18 at the time of execution of this Agreement, and the Student attains 18 years of age while participating on the Program, Student agrees that continued participation in the Program after he/she attains 18 years of age is deemed a ratification and adoption of all the terms and conditions of this Agreement.

18. FIEA Program Agreement Control

Where there are any differences between this Agreement and other program materials, the Agreement shall control, FIEA cannot be legally bound or committed by any person other than a duly authorized representative. Parties are required to follow this Agreement and cannot vary from its terms.

19. Modification

This Agreement shall not be modified except by a writing that is executed by all the parties hereto.

20. Severity

In the event any clause, sentence, term or provision of this Agreement shall be held by any court of competent jurisdiction to be illegal, invalid or unenforceable for any reason, the remaining portions of the Agreement shall remain in full force and effect.

I have read, understand, and agree to the terms and conditions set forth in this agreement. I acknowledge that all the information and documents provided in connection with this application are true and accurate and I have not falsified, omitted or obscured any relevant information.



Student Name

Student Signature

Date



Parent Name

Parent Signature

Date



Parent Name

Parent Signature

Date



FORTE INTERNATIONAL EXCHANGE ASSOCIATION (FIEA)

7115 Leesburg Pike, Suite 217, Falls Church, VA 22043
Phone: 888.866.6869 Fax: 703.237.0889
Email: Forte@ForteExchange.org Website: www.ForteExchange.org

GUARDIANSHIP AUTHORIZATION

To Whom It May Concern:

We, _____ and _____, the parents/guardians of _____ (student name), verify that the student above mentioned will participate in Forte International Exchange Association's secondary school student exchange program in the current school year. During this time, the student will live with _____ and _____ (host parents' names) residing at _____ (address). They have our permission to act on our behalf as our child's guardian for the duration of his/her program.



Guardian 1 Signature

Date



Guardian 2 Signature

Date

Witness 1 _____

Witness Address

Witness Phone Number



Witness Signature

Date

Witness 2 _____

Witness Address

Witness Phone Number



Witness Signature

Date

Liste der besuchten Schulen:

Bitte gib hier alle Schulen an, die du besucht hast (Wiederholung durch „/“ kennzeichnen oder mehrere Zeilen überschreiben (auch bei Platzmangel)):

Name: _____

Klasse Grade	Schuljahr Academic Year	Schule Name of School	Ort City	Straße Street
1	/			
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

ehighschool-Ergänzungen zu den Programmregeln (gemäß Buchungsunterlagen):

- Sollte der Reisende den **Flug** selbst buchen, müssen Vorgaben zu An-/Abreisetagen und Ziel-Flughäfen berücksichtigt werden. Nach Buchung des Fluges sind dem Reiseveranstalter umgehend vorzulegen:
 - Flugzeiten, Flugnummern, Flugroute für Hin- und Rückflug
 - Angaben, ob und wie der Rückflug umgebucht werden kann
- Sollte die **Krankenversicherung** nicht über den Veranstalter gebucht werden, muss der Reisende dem Veranstalter spätestens 4 Wochen vor Reisebeginn übermitteln:
 - englischsprachige Deckungszusage der Versicherung
 - Kontaktdaten der Versicherung für Kontaktaufnahmen von den USA aus
 - Nachweis, dass die Anforderungen des US State Department erfüllt werden.

Bei Nichtvorlage darf der Reiseveranstalter den Teilnehmer auf dessen Kosten versichern.

Ergänzungen / Erläuterungen zu den Programmregeln:

- Seite 15** I will not be able to graduate or receive a diploma from my assigned school.
(Hinweis: zu verstehen als: "I may not be able..." – die Entscheidung trifft die High School selbst)
- Seite 16** Punkt 8. FIEA will provide medical insurance for all students for the duration of the FIEA exchange program unless otherwise agreed on by both parties.
Hinweis: Hier gilt, dass es anders vereinbart ist, und zwar gemäß dem Buchungsumfang.
Es gelten die Regeln der vermittelten (oder selbst abgeschlossenen) Versicherung.
- Seite 17** Punkt 14. Sonderregel: ehighschool-Teilnehmer können die Genehmigung bekommen, an der Fahrschulausbildung der High School oder einer Fahrschule teilzunehmen.